

Electronic Documents



Records Management System (EDRMS)

for eGovernment

The total solution for a paperless government agency environment



ICOD is a total solution which includes document creation and authoring. It also provides a platform and mechanism for document exchange and tracking between government agencies and enterprises. ICOD assists organizations to build up a paperless environment and is defined as :

- Designed for cross agency communication, including G2G, G2B and G2C
- Integrated with workflow and enhances the efficiency of document creation, approval, exchanging and archiving
- Improves cost-effectiveness and time-saving for better security control, audit, management and consistency
- Improves traceability and identification of responsibility

Challenges and Opportunities

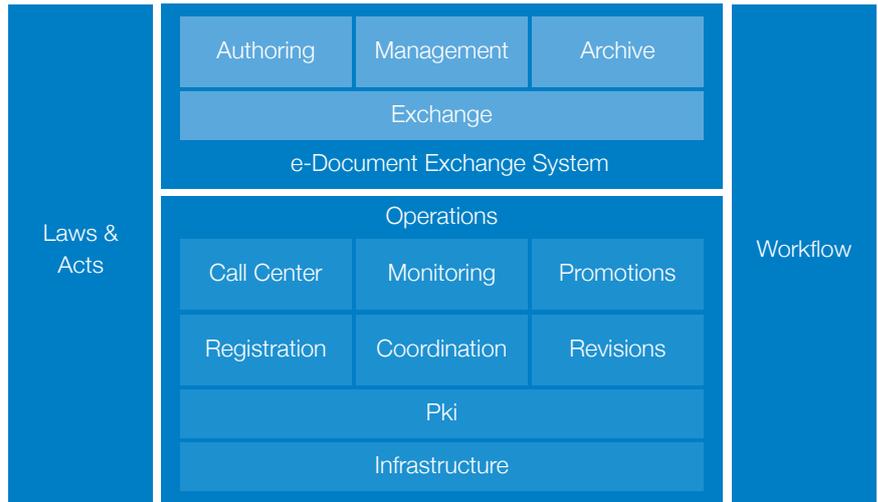
The ICOD will turn your organization from a traditional paperwork environment into a highly efficient government agency

Security Issues	Paper Work
Non-Standard Format/process	Difficult to Trace / Audit
Paper / Wasted costs	Difficult to Find and Archive
Computerized Work	Better Traceability
Higher Security Control	Easy to Find and Archive
Consistent Standards	Paper / Costs Saved



Product Overview – building blocks

The EDRMS consist of authoring, management, archiving, and exchange components which integrate with your current government agency workflow and in combination with the standard of PKI and infrastructure as the foundation



EDRMS Benefits over Paper Management

1. Speed
2. Cost Effective
3. Environment Friendly
4. Government Accountability
5. Security
6. Reusability
7. Traceability
8. Archiving efficiency

Item	Before	Now
Interchange Efficiency	2~3 Days	< 1 Hour
Delivery Costs	>1US\$ /copy	<0.1US\$ / copy
Management	Difficult	Easy
Archive format	Paper	Electronic media
Reusability	NA	Yes
Security Control	Difficult	PKI

Source: III and compiled over a period of three years

Success Cases

1. Key Achievements in Taiwan since 2001

15 Years Experience
in Taiwan

260,000 copies per day

49.6 million copies exchanged

11,817 Government agencies

\$32.3M USD saved per year

Efficiency, Accountability, Reusability

2. Consultant Service for St. Lucia Government

- Process / work-flow Analysis
- Legislation Review & recommendations
- Prototype System
- Specifications Document
- Training

Contact

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